



Longridge Town Council

Budget Executive Committee Minutes - Draft

Date:	29 October 2025		
Place:	Council Offices, Station Buildings, Berry Lane, Longridge.		
Present:	Councillors: R. Walker, S. Rainford, N. Eccles, P. Smith and J. Rogerson.		
In attendance:	Town Clerk.		
Meeting started:	18:30	Meeting closed:	20:05

251029/

1. WELCOME BY THE CURRENT CHAIR.

The Cllr. Walker welcomed everyone to the meeting.

2. APOLOGIES FOR ABSENCE.

Apologies were accepted from Cllr. Stubbs

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND WRITTEN REQUESTS FOR PECUNIARY INTEREST DISPENSATION

None.

4. APPROVE THE MINUTES OF THE BUDGET MEETINGS HELD ON 3 SEPTEMBER 2025.

The minutes were agreed as a correct record and signed by the Chair.

5. PUBLIC PARTICIPATION.

There was no public participation.

6. FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date and the Schedule of Payments.

RESOLVED THAT THE COMMITTEE:

- Approve the accounts to date.
- Approve the Schedule of Payments as set out in the Report and in the Table below.

Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Date Paid
1	19033	RVBC	Temp. Road Closure	49.17	-	49.17	Paid	24/10/25
2	2025-00035	Bolton Christmas Trees	2 Large trees plus delivery	468.00	78.00	390.00	Paid	24/10/25
3	PCJ07	Lamppost Poppies	RBL	140.00	28.00	112.00	Paid	20/10/25
4	87	Ian Allsop	Tree felling	400.00	-	400.00	Paid	09/10/25
				1,057.17	106.00	951.17		

Note: Approval is not usually sought for expenditure approved by Full Council, the Budget Committee, Direct Debits, and people or organisations where the Town Council has a contractual relationship.

7. BUDGET CONSIDERATIONS.

The Clerk submitted a report requesting members to review the budget for 2026/27 as a precursor to setting the Town Council's 2026/27 Precept.

RESOLVED THAT COMMITTEE:

Request the Clerk re-submit the report to the next meeting of the Budget Committee and include comments made at this meeting.

Request the Clerk to review the costs associated with Litter and Waste Disposal and to split the salary and HMRC payment of the Clerk and Admin Assistant into two separate cost codes.

Note:

The meeting ended after this agenda item.

8. SCHEDULE OF MEETINGS.

To be confirmed.

SIGNED BY CHAIR FOR THE MEETING:

DATE: